

President Brady called the meeting to order at 5:00 p.m. followed by the Invocation, given by Mr. Meinzer and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Dave Waddington, Blake Harris, Mike Meinzer, Dennis Murray, Dick Brady, Steve Poggiali, 6. Mr. Waddington made motion, second by Mr. Poggiali to excuse Mr. Poole. President Brady declared this motion passed.

City staff present: John Orzech – Interim City Manager, Colleen Gilson – Interim Asst. City Manager, Cody Browning – IT Manager, Don Rumbutis - IT Technician, Brendan Heil – Law Director (Teams), Michelle Reeder – Finance Director, Jonathan Holody - Development Director, Jared Oliver – Police Chief, Mario D’Amico – Fire Chief, Aaron Klein – Public Works Director, Josh Snyder – Public Works Engineer, Nicole Grohe – Community Development Program Administrator, Marcus Harris – Diversity and Economic Manager, and Cathy Myers - Commission Clerk.

Upon motion of Mr. Waddington and a second by Mr. Poggiali, the commission voted to approve the minutes of the November 28, regular meeting and suspend the formal reading. President Brady declared the motion passed.

AUDIENCE PARTICIPATION

Sharon Johnson, 1139 Fifth Street, remarked that tonight the Commission is passing quite a bit of chemicals for the Water Department. This was brought up at the Finance Committee with a couple Commissioners present. She requested that the chemical legislation be removed from the Consent Agenda for discussion since there was a \$400,000 increase from last year. There are eight contracts to be approved and she wanted to know how many bids came in for each. It stated that we were ordering chemicals for Erie County and the City of Huron. She stated they should be under their own contract. She inquired how can other entities be ordering under our contract. How is the inflationary cost passed on to the other entities?

Tim Schwanger, 362 Sheffield Way, inquired about the CBDG Street Resurfacing Program, please explain the increase of \$4500.00 over the original contract. The transportation agreement with ECDBB, it looks like the transit system will be \$600,000. In the red, maybe we can get some more outside contracts for that. The Local Street Resurfacing Project an increase of \$140,000. over the original contract, please explain which streets were paved under this contract – it appears the Saucy Brew Works Street was paved and was not listed on the paving schedule. Also, the CDBG Demolition funds at \$23,500., why are liens placed on those properties for demolition?

SWEARING IN FIREFIGHTERS: Noah Mesaros & Edward Simon

Mr. Orzech, Interim City Manager, conducted the promotional swearing in of firefighters. “I, recognizing my fundamental duty as a firefighter of the City of Sandusky Fire Department, do solemnly swear to uphold the standards of my profession by safeguarding the lives and property of our citizens against the threat of fire and disaster. I promise to obey the duly constituted laws of the United States of America, the State of Ohio, and the City of Sandusky and to accept the badge of my office as a symbol of public faith, leadership, and trust to be honored for as long as I remain a firefighter of the City of Sandusky Fire Department. I will continually strive to serve our community and to be an influence for good before my fellow officers and firefighters to the best of my ability, so help me.” Chief D’Amico stated that Noah currently lives in Fairview and studied Exercise Science in college, prior to changing career paths and deciding to become a firefighter. He has his 240-hour certification, is a certified EMT, and will start paramedic school in January. Noah is working second shift. Edward is a resident of Norwalk, prior to becoming a firefighter, Edward served in the US Navy. Currently he is a Corpsman in the Navy Reserve. He has his 240-hour certification, is a certified EMT, and is currently enrolled in paramedic school at EHOVE. Edward is currently on third shift. Edward was pinned by his mother, and Noah was pinned by his uncle who is a lieutenant for the Cleveland Fire.

PUBLIC HEARING: Michelle Reeder, Finance Director

Ms. Reeder stated this was presented to the Finance Committee on Friday. The city budget cannot be passed until the first meeting in January 2023, per our charter. Per ORC this can be delayed and must be passed by the end of March. Ms. Reeder explained the Budget Overview PowerPoint presentation which is available on the website YouTube video: <https://youtu.be/M7kSqtBmq50>. Ms. Reeder explained the wage increases of 2.5% for Police, 3% for Fire, AFSCME and Administration. This legislation will be placed on tonight's agenda for the first reading. The Police force has 5 new officers budgeted and Fire and EMS services has 3 new firefighters. Health insurance cost increased 22%. Parks and Public Realm will encompass Grounds, Greenhouse, and Public Realm. The Horticultural Division will be expenses for only the forestry division. Inflation pressures are reflected in this budget for the cost of supplies, dispatching, chemical and services increases. The Stimulus Funds have 12M cash balance, Revenue figures are conservative, the 2023 budget estimates 29.3M in general fund revenue. Income Taxes are estimated at 11.95 M (41%), Admissions Tax 8.4M (28%), Departmental Revenue 2.95M (10%), Property Taxes 1.7M (6%), Lodging Tax 1.7M (6%), Local Govt & State \$850,000 (3%), Interest Earnings \$665,000 (2%), Misc. \$555,000 (2%), Parking Tax \$550,000 (2%). In 2021 we had 240 employees, 2022 we had 248 employees, in 2023 we will have 257 employees. Next year we have budgeted just over 30M for expenditures. We will target a 20% cash reserve in the general fund in 2023.

Comment:

Sharon Johnson, inquired about the 5.6M spent for employee health insurance, and what are we doing to lower those costs?

Ms. Reeder stated we are self-funded for health insurance claims. As employees and dependents have claims, we must pay them. We have looked to be sure we are in the best network. We are doing several cost-effective measures to minimize our costs, but they are high everywhere.

Ms. Johnson added that most companies have the working spouse get on their own insurance plan. Are we looking at something like that?

Ms. Reeder stated we have looked at that issue multiple times. There is no guaranteed cost savings implementing that.

Tim Schwanger added the BORMA a group insurance with a cheaper rate may be good to look at. And what is the advantage of separating the grounds funds from the way it was previously set up?

Ms. Reeder stated that those divisions are so similar and do the same duties, so it was best to combine them. Grounds and Greenhouse take care of Washington Park together, as well as events at the Pier.

Mr. Schwanger inquired if they would communicate together better and not say that is not my job? Also is the widening of the Cedar Point Causeway considered in our capital improvement.

Ms. Reeder stated we do not currently have an agreement in place for the causeway project. It will not be a city run project at this time. We have discussed an agreement to give them a said amount towards the project. It will be listed as capital dollars that are being spent, but we will not manage that project.

Mr. Murray added that not only will we not manage that project, but our commitment through the MOU we signed limits our contributions, we are not exposed to cost increases. It is a capital expenditure. It is interesting to see the Admissions Tax now that it is the size that it is and compare that with income tax revenue. We have income tax in the City of 1.25%, to have the same revenue we would have to collect 2.25%, which is higher than the state average – which is around 1.85%. That shows how much the Admissions Tax is a boom to our budget.

President Brady addressed the healthcare pool idea, he stated we had tried that years ago, and we have benefitted greatly monetarily since we have separated ourselves from that pool. After years of being in that pool, the city was subsidizing smaller communities. When we left the pool, we saw immediate financial success. This past year was one for many that health was not good. It will swing like a pendulum. Hopefully, it will average itself out, and the self-funded insurance will turn out to be the better route.

Mr. Murray also stated that he is seeing generally increases in healthcare costs of 20%.

Mr. Poggiali stated he attended the Finance Committee meeting last Friday, and he wanted to say that he was impressed with Ms. Reeder's presentation, she did a great job answering questions. Mr. Waddington agreed with Mr. Poggiali.

Mr. Meinzer asked what the annual rate was for a single or family plan.

Ms. Reeder stated the City's contribution for a single plan is \$7800. annually, and the family plan is \$22,200. That is our funding factor.

CURRENT BUSINESS

Upon motion of Mr. Waddington and a second by Mr. Poggiali, the commission voted to accept all communications. President Brady declared this motion passed. President Brady asked if anyone would like to move any items from the Consent Agenda, none heard.

CONSENT AGENDA ITEMS

ITEM A – Submitted by Aaron Klein, Public Works Director

2023 CHEMICAL CONTRACTS FOR BIWW & WWTP

Budgetary Information: Funds for the purchase of these items are routinely included in the operating budgets of the Water and Sewer Plants.

- 1. ORDINANCE NO. 22-237:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase 12,000 gallons, more or less, of liquid sodium permanganate from Bonded Chemicals Inc., of Columbus, Ohio, for use at the Big Island Water Works Plant during the calendar year 2023; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.
- 2. ORDINANCE NO. 22-238:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase 17,000 gallons, more or less, of hydrofluosilicic acid from Univar USA Inc., of Cincinnati, Ohio, for use at the Big Island Water Works Plant during calendar year 2023; and declaring this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.
- 3. ORDINANCE NO. 22-239:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase 50,000 gallons, more or less, of sodium hydroxide liquid from Univar USA Inc., of Cincinnati, Ohio, for use at the big Island Water Works Plant during the calendar year 2023; and declaring this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.
- 4. ORDINANCE NO. 22-240:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase 90,000 gallons, more or less, of sodium hypochlorite from Alexander Chemical Corp., of Detroit, Michigan, for use the Big Island Water Works Plant during the calendar year 2023; and declaring this ordinance shall take immediate effect in accordance with Section 14 off the City Charter.
- 5. ORDINANCE NO. 22-241:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase 110,500 gallons, more or less, of aluminum sulfate polymer blend from Applied Specialties, Inc., of Avon Lake, Ohio, for use at the Big Island Water Works Plant during the calendar year 2023; and declaring this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.
- 6. ORDINANCE NO. 22-242:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase 123,000 pounds, more or less, of powdered activated carbon from Bonded Chemicals, Inc., of Columbus, Ohio, for use at the Big Island Water works Plant during

the calendar year 2023; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

- 7. ORDINANCE NO. 22-243:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase 350,000 pounds, more or less, of ferrous chloride solution from Kemira Water Solutions, Inc., of Lawrence, Kansas, for use at the Wastewater Treatment Plant during the calendar year 2023; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.
- 8. ORDINANCE NO. 22-244:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase 88,000 pounds, more or less, of polymer liquid from SNF Polydyne Inc., of Riceboro, Georgia, for use the Wastewater Treatment Plant during the calendar year 2023; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM B – Submitted by Aaron Klein, Public Works Director

SUBMERGED LANDS LEASE FOR 727 CEDAR POINT ROAD

Budgetary Information: There is no budgetary impact.

RESOLUTION NO. 065-22R: It is requested a resolution be adopted pursuant to Section 1506.11 of the Ohio Revised Code finding and determining that based upon the representations and application filed by James & Emily Doglio for property located at 727 Cedar Point Road, the use and development of the territory so described, a submerged lands lease may be entered into by the State's Director of Natural Resources; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM C – Submitted by Aaron Klein, Public Works Director

OHIO EPA ANNUAL DISCHARGE FEE FOR WWTP CY2022

Budgetary Information: The total amount of \$15,550.00 shall be paid with Sewer funds and has been appropriated in the O & M Budget for 2022.

ORDINANCE NO. 22-245: It is requested an ordinance be passed authorizing and directing the City Manager to make payment to the State of Ohio Environmental Protection Agency for the annual discharge fee for NPDES Permit Number 2PF00001 for the Wastewater Treatment Plant for the CY 2022; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM D – Submitted by Aaron Klein, Public Works Director

OHIO EPA LICENSE TO OPERATE FEE FOR BIWW CY2023

Budgetary Information: The total amount of \$12,180.00 shall be paid with Water funds and has been appropriated in the O & M Budget for 2022.

ORDINANCE NO. 22-246: It is requested an ordinance be passed authorizing and directing the Finance Director to make payment to the State of Ohio Environmental Protection Agency for the renewal of the license to operate a public water system for the calendar year 2023; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM E – Submitted by Josh Snyder, Public Works Engineer

2022 CDBG STREET REHABILITATION PROJECT CHANGE ORDER #1 & FINAL

Budgetary Information: Change Order 1 and Final is an increase of \$4,526.62, which will revise the original contract amount of \$207,827.00 to \$212,353.62, with this full amount coming out of the Community Development Block Grant (CDBG) fund.

ORDINANCE NO. 22-247: It is requested an ordinance be passed authorizing and directing the City Manager to approve the first and final change order for work performed by Precision Paving, Inc., of Milan, Ohio, for the 2022 Community Development Block Grant (CDBG) Street Rehabilitation Project in the amount of \$4,526.62; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM F – Submitted by Josh Snyder, Public Works Engineer

PERMANENT UTILITY EASEMENT OVER JACKSON STREET PARKING LOT FOR BUCKEYE BROADBAND

Budgetary Information: The cost of preparing the legal description for this and the recording of this easement will be borne by Buckeye Broadband.

ORDINANCE NO. 22-248: It is requested an ordinance be passed authorizing and directing the City Manager to grant a permanent utility easement to Buckeye Cablevision, Inc., D.B.A. Buckeye Broadband on city property currently utilized as public parking at the Jackson Street Parking Lot, Sandusky; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM G – Submitted by Michelle Reeder, Finance Director

AGREEMENT WITH ENERGY HARBOR FOR STREETLIGHTING

Budgetary Information: There would be an estimated savings of 48% for these electric accounts compared to the future estimated Ohio Edison rate. The annual savings is about \$127,583 and the savings over 55 months is estimated to be \$584,755. The proposed fixed rate with Energy Harbor at this time is estimated at 6.24 cents/kWh. These savings are based on usage of 2,214,982 kilowatt-hours per year.

ORDINANCE NO. 22-249: It is requested an ordinance be passed approving a pricing attachment agreement to the customer supply agreement with Energy Harbor, LLC., formerly known as FirstEnergy Solutions Corp., of Akron, Ohio, for electric service for the city's streetlight account located in the City of Sandusky for the period of May 2023 to December 2027; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM H – Submitted by James Stacey, Transit Administrator

STS 2023 TRANSPORTATION SERVICES AGREEMENT WITH ECBDD

Budgetary Information: STS will bill for trips consumed by individuals who are enrolled with Erie Board of Developmental Disabilities and eligible for transportation services. The revenue from this agreement will be used as matching grant funds for the Ohio Department of Transportation (ODOT) Program grant. This contract is expected to provide approximately 10,500 trips and generate over \$200,000 in 2023.

ORDINANCE NO. 22-250: It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for transportation services between the City of Sandusky and the Erie County Board of Developmental Disabilities for the period of January 1, 2023, through December 31, 2023; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Meinzer and a second by Mr. Poggiali, the commission voted to pass these ordinances and resolutions under suspension of the rules and in full accordance with Section 14 of the City Charter.

Comment:

Mr. Meinzer stated he was thankful for the Consent Agenda and was sure we have qualified engineer's and staff, we have state auditors that check everything, he is confident that the pricing of these bids are correct. The costs on the supply chain are going up everywhere.

President Brady stated that Mr. Klein has assured him that we did receive competitive bids. Sometimes you only receive one bid, that is life in the real world. Sometimes there are supply chain interruptions, or only one company that makes a chemical, or one company that is willing to sell it to you. Between 2-5 quotes were received on the majority of these chemicals. We take this pricing very seriously. It is about a \$400,000. increase each year. We must have a sewer plant and a water plant, so we must purchase chemicals to run them.

Mr. Klein stated we only do the bidding for chemicals for Huron and Erie County – we do not purchase them for these entities. It is similar to how Erie County bids the salt contract for us and other local municipalities. It is a way of sharing those responsibilities. These other municipalities receive the bids from us and then enter into their own separate contracts for these chemicals.

Mr. Klein also addressed the East Water Street CDBG funds. Columbia Gas was doing work in one of the streets after we bid the project that we had intended to resurface and obviously we could not do that while they were there doing repairs. We subbed out streets to resurface. Mr. Snyder added we resurfaced two blocks of East Water Street, two blocks of Third Street, and a block of

Smith Street instead of five blocks of Jackson Street. East Water and Smith had no records of being resurfaced since 1970. Third Street was paved in 1989.

Mr. Murray stated he did talk with Mr. Klein on the chemical increases, and in many cases, we are dealing with overseas shipping costs, trucking costs have gone up significantly, all these factors have played a role in the increases. There are about 10,000 households in Sandusky, that increase is about \$40 per household, about \$3.50 a month. Years ago, we performed a rate study and Commission in years prior had been derelict in not raising the costs because water & sewer funds were depleting. Water and sewer rates are increasing around the country, every community has to deal with it. The elected officials hate dealing with it, residents do not want their costs to increase. Mr. Klein has a rate study planned for 2023. It is the Commission fiscal responsibility to raise the rates if needed to make sure the Water & Sewer systems are funded going forward. We cannot leave it to another Commission to deal with it if we run out of funds.

Roll call on the motion: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. Roll call on the ordinances and resolutions: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. President Brady declared these ordinances and resolutions passed.

REGULAR AGENDA ITEMS

ITEM 1 – Submitted by Michelle Reeder, Finance Director

BUDGET 2023 – FIRST READING

ORDINANCE NO. _____: It is requested an ordinance be passed making general appropriations for the fiscal year 2023.

Upon motion of Mr. Murray and a second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.

Comment:

Mr. Murray noted that Ms. Reeder has a very detailed line by line explanation and a lot of annotations why something increased or decreased. It is a very valuable exercise. As an elected official if you have a grasp of the budget, you will have a grasp of local government. If you do not grasp the budget, it will control you.

Roll call on the motion: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. Roll call on the ordinance: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. President Brady declared this ordinance passed.

ITEM 2 – Submitted by Michelle Reeder, Finance Director

BUDGET AMENDMENT #8 FOR 2022 GENERAL APPROPRIATIONS

Budgetary Information: Appropriation amendments are required to update the 2022 budget. Amendments included for these funds:

- General Fund
- Internal Service Fund
- Park & Recreation Fund
- Transit Fund
- Fire & Police Pension
- Coronavirus Relief Fund
- Special Assessment Bond fund
- Capital Projects
- Trust & Agency Fund

ORDINANCE NO. 22-251: It is requested an ordinance be passed adopting Amendment No. 8 to Ordinance 22-004 passed by this City Commission on January 10, 2022, making General Appropriations for the fiscal year 2022; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Waddington and a second by Mr. Harris, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr.

Brady, and Mr. Poggiali 6. Roll call on the ordinance: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. President Brady declared this ordinance passed.

ITEM 3 – Submitted by Aaron Klein, Public Works Director

WPCLF LOAN APPLICATION WITH EPA FOR MILLS STREET HIGH RATE TREATMENT PROJECT

Budgetary Information: There is no budgetary impact for submitting the application. Formal legislation will be needed for acceptance of the loan after both projects are awarded and final costs are known.

RESOLUTION NO. 066-22R: It is requested a resolution be passed amending Resolution No. 042-22, passed on August 8, 2022, authorizing and directing the City Manager to file an application with the Ohio Environmental Protection Agency (OEPA) for a loan through the Water Pollution Control Loan Fund (WPCLF) Program for the design, construction and inspection of the Mills Street High Rate Treatment Project; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Harris and a second by Mr. Poggiali, the commission voted to pass this resolution under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. Roll call on the resolution: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. President Brady declared this resolution passed.

ITEM 4 – Submitted by Aaron Klein, Public Works Director

AGREEMENT FOR CLEANING SERVICES WITH PROGRESSIVE CLEANING SOLUTIONS

Budgetary Information: The cost of the contract for 2023 for City Hall shall not exceed \$34,632 annually and be paid for with funds from the Building Maintenance Division's operating budget. The 2023 contract cost for Justice Center shall not exceed \$25,476 annually, with \$15,285.60 from the Building Maintenance Division's operating budget, and \$10,190.40 from the Sandusky Municipal Court's operating budget.

ORDINANCE NO. 22-252: It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement with Progressive Cleaning Solutions, Inc., of Sandusky, Ohio, for cleaning services at City Hall, 240 Columbus Avenue, and the Justice Center, 222 Meigs Street; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Meinzer and a second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. Roll call on the ordinance: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. President Brady declared this ordinance passed.

ITEM 5 – Submitted by Josh Snyder, Public Works Engineer

2022 LOCAL STREET RESURFACING PROJECT CHANGE ORDER #1 AND FINAL

Budgetary Information: The original contract with Precision Paving, Inc., was \$1,794,328.35. Change order #1 is an increase of \$139,717.32, increasing the contract total to \$1,934,045.67. The change order amount shall be paid with Sewer Funds in the amount of \$38,014.23 and Water Funds in the amount of \$101,703.09.

	Contract	Actual	Difference
American Rescue Plan Act Stimulus Funds	\$ 1,232,713.02	\$ 1,232,713.02	\$ -
Parking & Admission Tax Funds	\$ 140,000.00	\$ 140,000.00	\$ -
State Gas Tax Funds	\$ 28,000.00	\$ 28,000.00	\$ -
Capital Streets Funds	\$ 60,000.00	\$ 60,000.00	\$ -
Water Funds	\$ 180,102.66	\$ 281,805.75	\$ 101,703.09
Sewer Funds	\$ 153,512.67	\$ 191,526.90	\$ 38,014.23
	\$ 1,794,328.35	\$ 1,934,045.67	\$ 139,717.32

All additional items that were not sewer or water related were paid for using contingency money within the original contract provided by Street capital funds.

ORDINANCE NO. 22-253: It is requested an ordinance be passed authorizing and directing the City Manager to approve the first and final change order for work performed by Precision Paving, Inc., of Milan, Ohio, for the 2022 Local Street Resurfacing Project in the amount of \$139,717.32; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Poggiali and a second by Mr. Waddington, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.

Comment

Mr. Meinzer inquired if this was budgeted in the street capital fund.

Mr. Snyder stated the change order was due to full-depth work that was needed to complete repairs that was needed for pavement from water main breaks, catch basins and manholes.

President Brady stated that it was important to note that a contingency was set aside for these overages.

Roll call on the motion: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. Roll call on the ordinance: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. President Brady declared this ordinance passed.

ITEM 6 – Submitted by Scott Kromer, Streets & Utilities Superintendent

PURCHASE USED VIBRATORY ROLLER FOR STREETS & TRAFFIC

Budgetary Information: The cost for the vibratory roller will not exceed \$35,000.00 and will be paid from Capital Issue 8 funds. A new model is estimated at \$50,000 to \$60,000.

ORDINANCE NO. 22-254: It is requested an ordinance be passed declaring a 1991 Rosco Compac-460 static roller as unnecessary and unfit for use pursuant to Section 25 of the City Charter; authorizing and directing the City Manager to enter into a contract for purchase of a used vibratory roller at public auction for the Streets & Traffic Division at an amount not to exceed \$35,000.00; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Waddington and a second by Mr. Harris, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.

Comment:

Mr. Klein stated that a couple months ago we found a good deal on a used roller online that had very few hours on it, but we did not have the ability to move fast enough on it, because we did not have an ordinance in place to bid on it. Now we are looking at have this ordinance in place to move quickly when we do find a unit that meets the needs and desires and the same quality that we found previously.

Roll call on the motion: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. Roll call on the ordinance: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. President Brady declared this ordinance passed.

ITEM 7 – Submitted by Scott Kromer, Streets & Utilities Superintendent

PURCHASE A 2024 FREIGHTLINER M2 106 VEHICLE FOR SEWER MAINTENANCE FROM VALLEY

Budgetary Information: The total cost for one (1) 2024 Freightliner M2 106 2 Ton Truck shall not exceed \$97,549.00 and will be paid from Sewer Capital Funds.

ORDINANCE NO. 22-255: It is requested an ordinance be passed authorizing and directing the City Manager to purchase a 2024 Freightliner M2 106 2-ton truck from Valley Freightliner, Sterling, and Western Star, Inc., of Parma, Ohio, through the State of Ohio Department of Transportation Cooperative Purchasing Program for the Sewer Maintenance Division; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Harris and a second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.

Comment

Mr. Klein stated we must place the order before the end of 2022 to get a 2024 truck. This is something that we are looking ahead knowing that existing equipment will be seven or eight years old by the time we will actually get the new one. These vehicles take a beating for all their use in the Sewer Department.

Roll call on the motion: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. Roll call on the ordinance: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. President Brady declared this ordinance passed.

ITEM 8 – Submitted by Nicole Grohe, Community Development Program Administrator

CDBG FY21 DEMOLITION PROJECT #4 CONTRACT

Budgetary Information: The total cost for the asbestos abatement and demolition is \$23,500 and will be paid with FY21 Community Development Block Grant Funds. Liens will be placed on the properties for the total cost of the asbestos abatement and demolition.

ORDINANCE NO. 22-256: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with Ed Burdue & Company of Sandusky, Ohio, for the CDBG FY21 Demolition Project #4; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Meinzer and a second by Mr. Harris, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.

Comment:

Ms. Grohe was asked to answer if it was appropriate to place a lien on property demolished with CDBG funds. Ms. Grohe answered that she was unsure where that language originated from – it was in place prior to her being employed with City. She will research into that and get back with an answer.

Mr. Heil stated that yes, we can place a lien on property that uses CDBG funds, then the money would be recycled back into CDBG funds to be used for other things. Whether that happens on these specific properties I don't know the answer to that.

Mr. Poggiali inquired about the costs for the asbestos abatement.

Ms. Grohe stated that the costs were for that and the demolition.

Mr. Murray noted that we place the liens on these properties, and we should incase something comes out valuable if the property is sold. But he had to believe that most of these liens were never satisfied to any meaningful extent. Usually if these properties are demolished then there is not a lot left of the value.

Mr. Heil added anecdotally, the most often time office runs into a demolition lien, however the demolition occurred is on the tax foreclosure situation and has a lower priority than taxes and other paybacks. If we recoup the money, and it is rare, then the funds would return to CDBG.

Roll call on the motion: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. Roll call on the ordinance: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. President Brady declared this ordinance passed.

ITEM 9 – Submitted by Jared Oliver, Police Chief

AGREEMENT FOR DISPATCHING SERVICES FY23 WITH ERIE COUNTY SHERIFF

Budgetary Information: The City agrees to reimburse the Erie County Sheriff's Department in 2023 for the dispatching services at an amount not to exceed **\$312,479.10** which **\$156,239.55 (50%)** will be taken from the 2023 Fire Department Proposed Budget (110-1310-53001 at 22% and 431-1330-53001 at 28%) and **\$156,239.55 (50%)** will be taken from the 2023 Police Department Proposed Budget, (110-1020-53001).

ORDINANCE NO. 22-257: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with the Erie County Sheriff for the provision of public safety dispatching services for the City of Sandusky Police, Fire and Service Departments

commencing on January 1, 2023, through December 31, 2023; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Harris and a second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.

Comment:

Mr. Murray stated there was a little back and forth with Erie County on the increase in the costs with dispatching, in relation to what the initial draft showed. We got some good answers back. In 2009 the City spend approximately \$750,000 on dispatcher services. That would be well over 1M today. This continues to be a good deal for our residents and all of Erie County. The County has also made some significant investments in equipment which we would have done if we had to maintain the system.

Mr. Meinzer inquired how many PSAP's do we currently have in the county now.

Chief Oliver stated we currently have three, one at Northcentral, one at Cedar Point (which is being discontinued), and one at the Sheriff's office. So next year we will have two.

Mr. Meinzer stated he still sees that this is not a dispatch service, these people just answer the telephone and turn over the calls, that is not dispatch.

Mr. Murray inquired what the difference was.

Mr. Meinzer stated when Mr. Mears was the City Manager, he said to him; there was a guy choking in Plum Brook Country Club. And there was a fire station right down the street - Perkins. And the dispatch called Huron. The person died because it took longer for Huron to get to the call. If you have a dispatch that can see online where the vehicles are they can dispatch the one that is closest. CAD is computer aided dispatch.

President Brady stated to clarify that Mr. Meinzer wished to see better technology.

Mr. Meinzer stated he believes we do have the technology, but maybe not a dispatch unit that wants to do it.

Mr. Murray would like to get more information about what Mr. Meinzer is discussing. He suspects it requires more than meets the eye whether it be staffing or contracts.

President Brady asked who serves on dispatch advisory for the City.

Chief Oliver stated that he and Chief Oliver do. The dispatch advisory talk as a group and make decisions as a group. He stated most of the technology is paid for through cellphones not county funds – it is 911 funds. There is an infrastructure setup that Mr. Meinzer is speaking about that would cause a lot of data entry. He is right, it is possible. But what would staffing need be to enter that data. Years ago, Sandusky and Perkins Township were paying more than their fair share to subsidize smaller municipalities. That is no longer happening. It is cost effective the way it is currently setup. His belief is there really no rhyme or reason for the increase. We must have a dispatcher service.

President Brady asked if the costs we were looking at tonight was the number that the advisory group decided on.

Chief Oliver stated it was not. The advisory board met 6-8 months ago.

Mr. Poggiali inquired if the CAD, computer aided dispatch, was intended to function the way he described. Was that the intent?

Mr. Meinzer stated that at the time they were cutting manpower. For instance, a ladder truck cost 1M. Huron, Perkins and Sandusky have ladder trucks. Could not the three entities fund one and run it wherever it needs to go. Dispatch through CAD will not be cheaper, it will be more expensive, but it may save lives, and be more efficient which in the end will save on duplication of efforts and vehicles.

Roll call on the motion: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. Roll call on the ordinance: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Murray, Mr. Brady, and Mr. Poggiali 6. President Brady declared this ordinance passed.

CITY MANAGER'S REPORT

DONATIONS

- Commissioner Waddington has donated \$300 this year through payroll deductions to the Sandusky recreation division. He would like the donation to be utilized for pickleball nets. We thank him for his continued support of the Recreation Division. **Mr. Murray made motion, second by Mr. Poggiali to accept this donation. President Brady declared this motion passed.**
- The Recreation Division would like to thank Carly Dahs and the Sandusky Cheerleading Team for their donation of two cases of water bottles. The water bottles will be used by our Out-of-School and camp participants to stay hydrated during programming with Sandusky Rec at Mills. **Mr. Meinzer made motion, second by Mr. Poggiali to accept this donation. President Brady declared this motion passed.**
- The Recreation Division received \$105,432.08 representing an annual distribution from the Mylander Foundation in 2022. These funds are to be used as directed by the Sandusky City Commission, for the purchase of trees and/or plantings to be planted in and/or structural improvements made to the Sandusky City Parks, Oakland Cemetery, or the Sandusky Recreation Areas. In recent years, the funds have been used to help purchase playground equipment for Huron Park, and flooring for the Rec Room at 222 Meigs Street. These new funds will be used as specified by the distribution in park projects in 2023 and beyond. **Mr. Poggiali made motion, second by Mr. Waddington to accept this donation. President Brady declared this motion passed.** Mr. Murray commented that this was a series of gifts from the Mylander Foundation. He was a very frugal man and would delight in the growth this fund has made and the good it has done. President Brady assured all that he was sure it would meet with Mr. Mylander's approval.
- The Recreation Division would like to thank Tim Parry and the team at Pizza House East for their generous donation of eight pizzas on Wednesday, December 7 for the Out-Of-School program at Mills when the normal dinner was not available. **Mr. Waddington made motion, second by Mr. Poggiali to accept this donation. President Brady declared this motion passed.** Mr. Murray commented that his wife remarked about all the donations Pizza House East has done to the schools as well.

NEW & OLD BUSINESS

FINANCE

- General reminder for property owners of vacant dwellings – if your dwelling is expected to remain vacant and unoccupied during the winter months, we highly recommend that you contact our office to turn off the water. This will help prevent your water lines from freezing and breaking which would lead to costly repairs for the property owner. The Customer Accounting Office can be reached at 419-627-5893 to arrange water being shut off.

PUBLIC WORKS

- With much gratitude for his years of service, we are announcing the retirement of our greenhouse manager, Tom Speir, effective December 31st. For over 30 years, Tom has played an integral role in the beautification of our city by cultivating and maintaining world-class floral displays throughout Washington Park and other city properties while also serving tirelessly as a liaison to the Friends of the Greenhouse. Tom's hard work, vast knowledge, and dedication to making the art and science of horticulture accessible for all City residents and visitors will be greatly missed. We wish him all the best in the future.
- Leaf Collection is right on track and will continue through December 21st. Residents can continue to drop-off leaves off near the Marquette Drive entrance to the City Service Center, which will remain open seven days a week until January 20th. Leaves must be bagged in paper bags.
- The Forestry division will be performing Christmas tree collection throughout the City during the week of January 9th and will distribute further details through our website and social media. Residents may also drop-off trees from January 9th to the 13th at two locations: the Shelby Street Boat Launch overflow parking lot or the Kiwanis Park parking lot. For questions regarding Christmas tree collection, please call 419.627.5884.

PLANNING DEPARTMENT

- The Public Arts & Culture Commission has selected the art pieces to be displayed in the upcoming City Hall Gallery installation. The current gallery items will be returned to their owners and the next round is planned to be installed in the coming weeks.

RECREATION

- We would like to thank everyone who participated in this year's Race Before the Game. Over 100 participants walked and ran for the Buckeyes with about 15 people supporting the Wolverines. Sign-ups are open for the 7th annual event in 2023 at www.runsignup.com/RaceBeforetheGame

OLD BUSINESS

Mr. Waddington wished to thank Commissioners and Finance for the \$1000 donation for Care and Share. Quite a bit was raised at the last drive as well.

Mr. Murray inquired about an update about the Columbus Avenue underpass.

Mr. Klein stated he has been working through the various contracts he has been given from the railroad. We have given them our list of demands several weeks ago. Unfortunately, they have not been coordinating very well internally about those demands. He is meeting with them tomorrow morning. The original schedule they gave us gave an opening date of April. He told them that was completely unacceptable. He asked them to get all their work done prior to December 9th. Knowing that that was a big request, to have them cutoff four months from their timeline. The railroad has put a lot of resources into the project in the last couple weeks. But the lift station is not ready. One of the big concerns is if there is a snow melt or rainfall that someone would get trapped in the underpass. We want everything to be operational. Some of the equipment is still not in, some should arrive later this week. Our contractor will install it at the lift station. We asked that they diamond grind the road, to take off the top quarter inch. We were concerned that with some residue from the wax could promote slippery conditions in the winter. Earlier today it looked better than he had expected. Hopefully, we can get at least one way traffic open shortly. We will still keep all pedestrian traffic off the site for now. Hopefully, he will have a better answer at the next meeting.

President Brady inquired if the structure was sound since he has seen and heard trains on it.

Mr. Klein stated that the railroad stated that the overpass was designed originally for four tracks, and to carry their heaviest trains, and they do not use four tracks or use those heavy trains anymore. Fortunately, the structure is sound. A lot of the concrete walls were damaged,

and a big dent in the road that will need some full depth repairs. The cars took the railing and support system that would hold back any rocks on the tracks on the bridge were taken down. If we do allow cars to go through there, we must make sure that debris will be secured from falling onto them. The work has repaired one wall on the eastern side, but they still need to repair the wall on the western side. The lift station will be the City's responsibility with the railroad reimbursing us for that work. We need their walls to be repaired first to know where we will tie into them. The railroad is currently using temporary pumps to pump into a holding tank. We are not letting them discharge into Mills Creek, we want to make sure everything is clean. We are still not 100% sure that all the wax material is out of our catch basins. He is pushing them to replace the catch basins in full or at least line them.

NEW BUSINESS

Mr. Murray stated that an earthen mound is erected on First Street in support of a development there. Apparently, we do not have an ordinance in effect that address such a thing. I object to it because the citizens should have a right to see the waterline. He is disappointed to what has happened to First Street. It held promise a couple years ago, now it holds a lot of boats. I question if we should draft an ordinance that addresses earthen mounds, they seem unusual in an urban area. I think we may want to think about a moratorium on additional boat storage on the waterfront. Our waterfront is becoming cluttered with boat storage, it does not produce much revenue for us, very few people are employed there. There are better uses of waterfront property.

AUDIENCE PARTICIPATION

Sharon Johnson, 1139 Fifth Street, wanted to bring something to Commission attention, she thinks this fell through the cracks. Last September, during the Economic Development Committee they recommended to bring to the Commission their recommendation to resend \$139,000 Market Street Collective Grant. It never came to the table. She is not sure why. When the owners of the Cardinal Store are shovel ready then they can reapply for the grant. We have been holding this grant for four years. Last summer they were behind in their property taxes for \$25,000. She also stated when someone is behind in their property taxes, they cannot receive a grant. She asked that something should be done with this sooner than later. It is not fair for other businesses that would like this grant.

President Brady stated he assured Ms. Johnson that that item did not fall between the cracks. Mr. Holody, Mr. Poggiali, and himself met with the developer of that property. They were given very specific guidelines as to keep from losing the grant. Somewhat of a last chance effort. They need to provide a start date, finish date, and a letter from their lender indicating they had secured funding for the project. They indicated they will return this information to us prior to the end of this year. If they do not show up, President Brady stated he agreed with her that the grant will be rescinded and given to another developer. He would encourage other Commissioners to vote the same.

Ms. Johnson stated that the grants should be looked at annually and taken away if not used.

ADJOURNMENT

Upon motion of Mr. Murray, the Commission moved to adjourn at 6:37 p.m. President Brady declared the meeting adjourned.



Cathleen A. Myers
Commission Clerk



Richard R. Brady
President of the City Commission